

PTO Meeting Minutes

Thursday, November 1, 2012

Attendance: Karen Mason, Sharon Chadbourne, Sarah Kraus, Marilyn Oquendo, JoAnn Parker, Tricia Heckstetter, Sandy Salger, Melanie Houser, Gina Lundstrom, Doréan Dow, Mark Rudanovich, Debra McDowell

Greetings: 1838, welcome and introductions of new attendees

Approval of October's meeting minutes: Approved

Treasurer Report: Money from legal issue last year has been returned! Ordering for the Holiday Shop will begin soon.

Cookie Dough: Teachers in attendance reported that all is going well with the frogs, and the kids are enjoying it. Sales end 11/07/2012. Cookie dough pick up is 12/06/2012

Holiday Shop: several inventory items have already been purchased--more to be picked up soon. Will be in the art room from Dec. 10-14.

PTO Position: A second treasurer position was added to the by-laws offer further safe guards. This second treasurer will be an employee of the district and will be the only one to write checks (with additional signature from Mr. Rudanovich).

PTO Special Funding Request Form: Now accepting funding requests from teachers. To assist with this process, guideline have been created for teachers to submit to the PTO for approval. All requests meeting the criteria outlined on the form will be voted on at PTO meetings. At this meeting, three requests for approved: sensory items, educational software subscription, and votive candle holders for the 5th grade Christmas project. A additional request for electronic pencil sharpeners was passed to Mr. Rudanovich, who believes this request can be satisfied through other funding sources.

Donation for Jacob Siebert: The PTO voted to supplement collections for the memorial.

Meeting Adjourned: 1938